

**IW LOCAL SAFEGUARDING CHILDREN BOARD
STRATEGY GROUP MEETING HELD ON THURSDAY 21st APRIL 2011
IN THE COUNCIL CHAMBER, COUNTY HALL
PART 2 MINUTES**

PRESENT

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| Pam Robinson | Independent Chair |
| Rosie Rae | LSCB Manager |
| Carol Alstrom | NHS IOW |
| Jason Hogg | Hampshire Constabulary |
| Dr Andrew Watson | NHS IOW – Designated Doctor |
| Ian Anderson | Director of Community Well Being & Social Care |
| Kim Brown | Hampton Trust |
| Lynn Turner | Safeguarding Adults |
| Jenny Johnston | NHS IOW - Designated Nurse |
| Liz Williams | IOW Police |
| Cllr Dawn Cousins | Lead Member for Children & Young People |
| Janet Paine | Legal Services |
| Christine Etheridge | SHA |
| Paul Street | IW Fire & Rescue Service |
| Rob Ellis | Chair – E Safety Group |
| Barry Downer | LA Finance |
| Sue Morgan | Lay Member |
| Sara Greedy | Lay Member |
| Lorna Neale | LSCB Operational Support (Minutes) |

APOLOGIES

Linda Dawson, Ali Matthews, Mark Edmond, Sarah Beattie, Jo Cousins, Martin Ward, Steve Turtle

1. TO APPROVE THE MINUTES OF THE LAST MEETING HELD ON 17.02.11

The minutes were accepted as a true and accurate record with the exception of 1.5 – SIRI Policy which should read Tier 3 not 4.

MATTERS ARISING FROM PREVIOUS MINUTES

1.1 SIRI Policy

- Regarding admissions to children’s ward - Tier 3 is still an issue. This will need to be monitored by the Board and kept as an outstanding item until resolved.
- The Tier 4 pathway is very clear and has been agreed this week. Under no circumstances will children under 16 years be admitted to an Adult Ward.
- The SHA have some guidelines / recommendations for when exceptions occur and no other option is available. These guidelines have already been circulated to LSCB members.
- Two new policies have been drawn up and are now ratified and in use –
 - Policy for Children & Young People Presenting in Psychiatric Crisis – under 16
 - Policy for Children & Young People Presenting in Psychiatric Crisis – 16 & 17
- It was agreed that a report should come to the LSCB when a child is detained in a police cell under s136 – these incidents are very rare and normally occur only once or twice per year.

1.2 Restructuring – Community Wellbeing and Social Care

- Formal thanks were given to Ian Anderson for taking on board the concerns from the LSCB regarding the LA restructure and taking things forward.

1.3 Performance Monitoring & Evaluation Group

- This group has been disbanded and will be replaced with the new Quality Group. It

was agreed that their outstanding action from the previous Strategy meeting (Action 5) should now be passed to the new group to pick up as a priority.

ACTION 1: Regarding CP Plans, new Quality Assurance Group (Chair – Sally Stewart) to look at specific comparisons with other areas on sexual abuse and children with disabilities to determine if there is disparity with the Isle of Wight

2. TO RECEIVE THE LSCB BUDGET REPORTS – Barry Downer

- The books for 2010/11 will remain open until the end of April.
- There is currently an under spend of £67014 which is mainly due to a lack of spend against audit, training and Serious Case Reviews. A request for carry forward will be submitted to the Finance Director and as this is a partnership budget, there should not be any difficulty granting this request. The Board acknowledged that this carry forward figure is significant and it was agreed that a review of the budget will be carried out in 6 months time to discuss whether there needs to be any reimbursement to agencies.
- The proposed budget for 2011/12 is a reduced budget by approx. 10% and partners will be invoiced for their contributions in the next few weeks.

3. TO RECEIVE THE REPORT FROM THE LSCB CHAIR - Pam Robinson

The Chairs report has been circulated to members.

3.1 Annual Report

- Proposed priorities for the Business Plan 2011/12 are summarised at 3.1 and 3.2 of the Chair's report. These priorities were approved by the Board.

3.2 Impact Letter and the Management of Risk

- It was agreed that at the next meeting of the Strategy Group, the Board will consider a model risk register and consider the risk of current changes within each agency.
- The Chair will be writing to each agency summarising the risks that have been identified from the impact letters and all members were asked to come prepared to report on what they are doing to mitigate these risks. All members should also be prepared to challenge one another at the next meeting.
- A risk register for the LSCB will be brought to the next meeting.
- The PCT reported that the impact letter they previously submitted may now be out of date. In line with national requirements, PCTs across the country have been brought together in clusters. The Isle of Wight will form a cluster with Hampshire, Portsmouth and Southampton and there is a consultation document out now which identifies that there will be Locality Directors in each area. The IW will have its own Locality Director. It is not yet clear where Safeguarding will sit in the new structure as the situation is still evolving. A meeting will be taking place next week to look at ways of working together and where roles will sit in future. The Board will be informed immediately if there are any changes to personnel affecting Board members.
- When discussing risks at the next meeting, members will need to look at issues in context of some services being based within the Pan-Hants cluster.

ACTION 2: Pam Robinson to write to all members with a summary of the risks identified.

ACTION 3: All Board members to come to next Strategy Group meeting prepared to report on what their individual agency is doing to mitigate risks.

ACTION 4: Rosie Rae to submit a risk register for the LSCB at next meeting.

3.3 Governance and Sub-Groups

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- The Board endorsed the new governance arrangements and sub-groups as set out in 5.1 of the Chairs Report.
 - It was agreed that Ian Anderson will take over the role as Chair of the Executive Group (formerly the Core Group).

3.4 Development Day

- The Board agreed that another development day will be held on 15th September 2011.

3.5 4LSCB Procedures

- It was agreed that Tri-X the company that have re-written the 4LSCB procedures will be invited to the Island to give training to key members who can the disseminate within their agencies. This can be funded out of some of the under spend from the training budget.
- The training will take place on 14th June, 2pm-4pm and the following members / staff invited to attend:-
 - Kim Brown to attend for – Voluntary Sector
 - Janet Paine to attend for – Legal Services
 - Sarah Teague to nominate a representative from Workforce Development
 - Carol Alstrom to nominate representative from Health (incl. one from WFD)
 - Ali Matthews to nominate a representative from Social Care
 - Roger Edwardson to nominate a representative from Education
 - Liz Williams to nominate a representative from IW Police

ACTION 5: Rosie Rae to obtain list of nominations from the above services and invite to training.

3.6 Joint Safeguarding Conference 2011

- The Board agreed that a joint conference on "Hidden Harm" will be held in October. Provisional date given 13th October 2011.
- The conference will also promote safeguarding vulnerable adults.

ACTION 6: All Board members to send any suggestions for national speakers to Rosie Rae.

3.7 Evaluation of Chairing Arrangements

- It was agreed that an evaluation form will be sent out with each set of minutes from the Strategy Group meetings for completion by members to ensure the chairing of the Board and its functioning can improved.

4. TO CONSULT ON THE DRAFT LSCB BUSINESS PLAN AND ANNUAL REPORT V9

The draft Business Plan and Annual Report have been circulated to members.

- The Report and Plan have been to Scrutiny and it will be tabled at the PCT meeting on 4th May.
- The Board formerly approved the Report and Plan and once the lay out and formatting is complete these will be published and will be available for viewing on the LSCB website.
- Thanks were given to Jenny Johnston and the PCT for helping with the production of the report.

5. TO RATIFY THE JOINT WORKING PROTOCOL: SAFEGUARDING CHILDREN & YOUNG PEOPLE WHOSE PARENTS / CARERS HAVE PROBLEMS WITH: MENTAL HEALTH, SUBSTANCE MISUSE, LEARNING DISABILITY AND EMOTIONAL OR PSYCHOLOGICAL DISTRESS – Jenny Johnston

The Joint Working Protocol has been circulated to Board members.

- The recommendation from the PCT is that this protocol is ready to ratify and the Board fully endorsed this.
- Training / awareness sessions will be arranged and it will also be included in the

Hidden Harm conference in October.

- The protocol will be taken to the Adult Safeguarding Board for information only.

6. TO RECEIVE EXCEPTION REPORTING PERFORMANCE UPDATES

6.1 Local Authority - Safeguarding Performance

Current reports regarding Child Protection Plans and referrals to Social Care for the last quarter have been circulated to members.

- 60 Plans were open as at 31.03.11. We continue to see a further decrease in the numbers of children subject to Child Protection Plans. This is an encouraging indication and continues to evidence the efficacy of the improved working practices which have been developed and employed over the past year.
- Repeat Plans = 8 out of 66 (12.7%). The more focussed and vigorous approach being applied to CP case management and the necessity for case holders to evidence not only change but sustained change has led to a reduction in the number of children becoming subject to repeat CP Plans. CP Plans now evidence a more rigorous approach to risk management and reduction which, combined with on-going success in addressing the issue of "drift" has meant that the CP planning process has become a more potent intervention and less an end in itself. Plans have become more outcome focussed and this has resulted in an improved ability to measure the success of the plan.
- Domestic abuse continues to be a significant factor in cases which come to conference (72.7%). It must however be recognised that DA is seldom the only presenting problem and more often than not features alongside issues of drugs / alcohol misuse and mental health problems.
- % of repeat referrals to Social Care – 57 out of 170 were repeat referrals but this was at a time when the vacancy rate within social care stood at 40% and a lot of agency staff were in place. The new structures and processes in place should improve quality and stability of intervention. This statistic will be monitored by the LSCB at next meeting.
- % of initial assessments carried out within 7 days – figures for March show significant improvement but LSCB will continue to monitor.
- The LA Corporate Plan is proposing to include 3 measures for safeguarding:
 - Number of children on register for 2yrs +
 - Repeat Plans
 - Category of domestic abuse
- Pam Robinson will be meeting with the Corporate Performance team, Ali Matthews and a representative from Health to look at the performance management framework for the LSCB.

6.2 Health - Alcohol Admissions

A report on Alcohol-Specific Hospital Admission Rates among Children and Young People has been circulated to members.

- This is a national indicator which has been adopted by the LAA following comparative data produced by the North West Public Health Observatory (NWPHO) which showed that the Island's admission rate on a similar measure was very significantly higher than the national and regional averages and among the highest of all LA / PCT rates in England.
- Although the Island has had a very high admission rate compared with other areas, the annual number of admissions is nonetheless relatively low (43 in 2010/11). This means that the number of admissions in any one year, and certainly in a single quarter, is subject to chance fluctuation.
- Most admissions are from the Newport and Ryde areas and figures for the last year

show that 61% were female, the mean age is 12-17 and 12% presented dual risks (drugs and alcohol).

- Preventive work is carried out in schools and the school nurse is notified of any admissions. All cases are referred to Get Sorted.

It was agreed that Heather Arni and Ian Anderson should give a joint presentation to the next Board on the Harm Reduction Strategy.

ACTION 7: Ian Anderson and Heather Arni to present Harm Reduction Strategy to Board at June Strategy Group meeting.

7. TO ACKNOWLEDGE RECEIPT OF THE REPORTS FROM SUB-GROUPS

7.1 Performance Monitoring & Evaluation

- The report from the last meeting of the Performance Monitoring & Evaluation sub-group has been circulated to members and was taken as read.

7.2 E Safety

- The report from the last E safety meeting together with a draft LSCB E Safety Strategy and action plan developed at the meeting has been circulated to members.
- It was agreed that there needs to be some connection with Adult Safeguarding as there may be some common approach which can be taken. Lynn Turner will join the sub-group to act as a link.
- The Board endorsed the use of the strategy and action plan and agreed that any awareness raising needed can be funded through the communications budget.

8. ITEMS DISTRIBUTED FOR INFORMATION

The following items have been circulated to Board members for information:

- a. Supporting Childminders – An Advisory Resource for LSCBs – email 29.03.11
- b. Honour Based Violence Training Event on Friday 1st July 2011 – emailed 29.03.11
- c. Protocol for Teenage Parents – emailed 29.03.11 for comment by 04.05.11
- d. Domestic Homicide Reviews draft protocol – emailed 07.04.11 for information only
- e. SPRU Transition research 20011-02 Jan – emailed 12.04.11

9. ANY OTHER BUSINESS

9.1 Protocol Between LSCB and Scrutiny

- The protocol between the LSCB and the IW Council's Children & Young Peoples Scrutiny Panel has been circulated to members and its use fully endorsed by the Board.

8. DATE OF NEXT MEETING

- **Thursday 16th June 2011**
- **10am-1pm**
- **Venue – Council Chamber, County Hall**

ACTIONS FROM MEETING OF 21st April 2011

| | Action | Responsibility | Due Date | Actioned |
|---|---|-----------------------------|-----------------|-----------------|
| 1 | Regarding CP Plans, new Quality Assurance Group to look at specific comparisons with other areas on sexual abuse and children with disabilities to determine if there is disparity with the Isle of Wight | Sally Stewart | 18.05.11 | |
| 2 | Pam Robinson to write to all members with a summary of the risks identified. | Pam Robinson | ASAP | |
| 3 | All Board members to come to next Strategy Group meeting prepared to report on what their individual agency is doing to mitigate risks. | All Board Members | 16.06.11 | |
| 4 | Submit a risk register for the LSCB at next meeting. | Rosie Rae | 16.06.11 | |
| 5 | Obtain list of nominations from the above services and invite to training. | Rosie Rae | 31.05.11 | |
| 6 | All Board members to send any suggestions for national speakers to Rosie Rae. | All Board Members | ASAP | |
| 7 | Ian Anderson and Heather Arni to present Harm Reduction Strategy to Board at June Strategy Group meeting. | Ian Anderson / Heather Arni | 16.06.11 | |